

AM-225

- (B) As the secretary of the 'Culture Club' of your college, write a notice to inform the students about the guest lecture on 'Importance of cultural activities in a student's life' to be held in the next week. 5

OR

You wish to attend the wedding ceremony of your cousin at Bangaluru. Send an e-mail to the Head of your Department about the same.

5. (A) Write a story using the following outline and give it a suitable title and moral. 3

Androcles – a slave – runs away from cruel master – comes across a lion – scared at first – lion in pain, thorn in its paw – Androcles gently pulls it out – puts a bandage on the wound – later Androcles caught – punished – made to fight a lion in the arena – Lion comes in – sits at Androcles' feet and licks them – the same lion whom he had tended – people astonished – Androcles is set free.

- (B) Write an essay on any **ONE** of the following:-

- (i) Social Networking : A Boon or a Bane.
- (ii) Importance of sports.
- (iii) The problem of corruption.
- (iv) Empowerment of women. 7

B.C.A. (Part—I) Semester—I Examination

COMMUNICATION SKILLS—1ST6

Time—Three Hours]

[Maximum Marks—50

Note :—(1) ALL questions are compulsory.

(2) All questions carry equal marks.

1. (A) Fill in the blanks an appropriate article and preposition. 2

(i) This is _____ best book of elementary grammar.

(ii) What are you looking _____ ?

- (B) Fill in blanks used the correct form of the verb, given in the brackets. 2

(i) It _____ continuously since yesterday. (rain)

(ii) I _____ to the doctor tomorrow. (go)

- (C) Give the synonyms for the following :- 2

(i) Identical

(ii) Rural

- (D) Give the antonyms for the following:- 2

(i) Deny

(ii) Natural

- (E) Correct the following sentences :- 2
- (i) All the head of departments were present for the function.

(ii) Walk is a good exercise.

- (A) State which type the following sentences belong to :- 2

(i) John cannot play today because he is busy.

(ii) Alas ! The Doctors could not save him.

- (B) Identify the clause used in the following sentences :- 3

(i) You may sit wherever you like.

(ii) The umbrella which has a broken hand is mine.

(iii) The boy who broke the bank is arrested by the police.

- (C) Do as directed :- 5

(i) The news is too good to be true.

(Remove too to)

(ii) He asked me what I was doing.

(Change the narration)

(iii) Who wrote the Meghdootam ?

(Change the voice)

(iv) No other animal is as large as the Elephant.

(Change in to superlative degree)

(v) He lived in India for many years.

(Change the sentence into Negative)

3. (A) Write an application for the post of a System Analyst in a highly professional computer institute. 5

OR

A well - established private limited company dealing in foreign trade would like to have a lady secretary with good command over English and knowledge of computer operations. Extra remuneration will be given on knowing any foreign language. Apply within one week. Box No-8262, The Times of Delhi, New Delhi - 1110002.

- (B) Prepare a curriculum vitae for the post of an office Assistant required in a multinational computer firm. 5

OR

Prepare a curriculum vitae for the post of a Senior Engineer in an IT firm.

4. (A) Draft an advertisement for the post of a Health Trainer in a well - equipped gymnasium in your city. 5

OR

You wish to sell your laptop. Prepare an advertisement for the same, giving complete information about the set.